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November 4, 2016

The Honorable Judge Locke  
Magistrate Judge  
United States District Court, Eastern District  
100 Federal Plaza  
Central Islip, NY 11722

Re: *Shenithia Cowell v. Utopia Home Care, Inc.*  
Case No. 14-CV-736 (LDW)(SIL)

Dear Magistrate Judge Locke:

The parties are pleased to report that they have agreed in principle to settle the above-referenced action. The parties therefore request two weeks, until November 17, 2016, to submit the executed paperwork, in conformance with *Cheeks v. Freeport Pancake House, Inc.*, 796 F.3d 199 (2d. Cir).

In order to expedite the review, the parties agree to consent to have your Honor handle the remaining issues in the case, pursuant to 28 U.S.C. § 636. We plan to file an executed consent form shortly.

Thank you for your consideration in this matter.

Sincerely,

A handwritten signature in blue ink, appearing to read 'J. Williams', with a long horizontal stroke extending to the right.

JENNIFER A. WILLIAMS

JAW/bjh